



### #CommitToAct: Round the World Roundtables - Action Plan Template

Purpose of the action plan: In order to carry out an effective CommitToAct campaign it is important that you define clearly the steps that you will take in order to achieve your goal. Please fill out the specific activities and timelines and send your completed action plan to [admin@roadsafetyngos.org](mailto:admin@roadsafetyngos.org)

**Campaign goal:** To get national authorities and policy makers to commit to act on national priorities and take the lead to implement effective evidence-based road safety interventions leading to reduction of road traffic fatalities and injuries by 50% in 2030.

#### Step 1: Preparation

Objective	Activities	Timeline	Expected Results
To obtain facts and figures on the current road safety situation or problem that you want the government to commit to take action			<ul style="list-style-type: none"> <li>- A document on the baseline information on the issue/problem</li> </ul>

#### Step 2: Roundtables

Objective	Activities	Timeline	Expected Results
To present your "ask" or demand to the appropriate office bearer or decision maker			<ul style="list-style-type: none"> <li>- A clearly defined demand</li> <li>- Roundtable recordings such as meeting dates and time, agenda, minutes, emails, phone calls, letters</li> </ul>

--	--	--	--

### Step 3: Commitment handing over

Objective	Activities	Timeline	Expected Results
To obtain a commitment from the office bearer or decision maker			<ul style="list-style-type: none"> <li>- A written commitment that is Specific, measurable, achievable, relevant and time bound</li> </ul>

### Step 4: Commitment Tracking

Objective	Activities	Timeline	Expected Results
To monitor and document the progress of implementation of the commitment by the government			<ul style="list-style-type: none"> <li>- Commitment tracker indicating the status of implementation [Pending; Started; Completed]</li> <li>- A record of specific actions being undertaken by government</li> <li>- A record of successes and challenges</li> </ul>

